

## Overview and Scrutiny Work Plan

Committee	Review / Task Group	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Scrutiny Officer	STATUS (incl. date)	
		Cabinet 21st Nov	Cabinet 17th Dec	Cabinet 21st Jan	Cabinet 11th Feb	Cabinet 18th Mar	Cabinet 22nd April	Cabinet 20th May	Cabinet 17th Jun	Cabinet 22nd Jul			
		Council 12th Nov			Council 4th and 25th Feb			Council 13th May		Council 29th Jul			
<b>O &amp; S MANAGEMENT</b>	Financial Planning Task Group	Ongoing									PK	First meeting 29 Oct	
	Area Boards Task Group										PK	Agreed on 8 Oct. Membership being consulted	
	Swindon & Wiltshire Local Enterprise Partnership (LEP) Task Group										MM	Agreed on 8 Oct. Task Group to consider way forward in consultation with Swindon BC	
	Campus Governance										PK	Timing and details to be decided	
	Broadband Rollout										PK	Timing and details to be decided	
	Development of the Procurement Service										PK	Timing and details to be decided	
	Housing Allocations Policy Rapid Scrutiny	Mangement 5 Nov										PK	Outcome of rapid exercise. Cabinet 21 Nov then Council
	BBLP Contract - Member Request	Mangement 5 Nov										PK/MM	Awaiting MC decision on request
	Staff Morale - Member Request										PK	Referred to Staffing Policy Committee	
	Scrutiny Representation on Project Boards and Focus Groups										PK	Regular updates provided to Committee	
<b>CHILDREN'S</b>	Further Education in the Salisbury Area Task Group - 12 month review	Review to reconvene Nov 2013	Children's Dec 2013								HP	Task Group undertaking 12-month review on 14 Nov. Report to Committee on 3 Dec.	
	Safeguarding Children & Young People Task Group	Review in progress									HP	Final report endorsed March 2013. Task Group currently developing their new FWP.	
	Rapid Scrutiny Exercise: Overnight breaks for C&YP with SEN/LLDD		Children's Dec 2013								HP	RSE scheduled for 7 Nov. Report to be submitted to the CCG on 26 Nov. Update to Committee on 3 Dec.	
	Further Education Task Group (to be scoped)	To be scoped Nov 2013	Children's Dec 2013								HP	Membership being sought and scoping meeting to be arranged.	
	Children and YP with SEN/LLDD (to be scoped)	To be scoped Nov 2013	Children's Dec 2013								HP	Membership being sought and scoping meeting to be arranged.	
	Academies Task Group (to be scoped)	To be scoped Nov 2013	Children's Dec 2013								HP	Membership being sought and scoping meeting to be arranged.	
	Early Help Strategy		Children's Dec 2013								HP/RB	Committee will receive a pre-meeting briefing on Early Help. The draft Strategy is out for consultation until end of 2013.	
	Schools Organisation Plan (TBC)		Children's Dec 2013								HP/RB	The Plan details population projections and implications for schools. Also to cover process for determining governance arrangements for new schools.	

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<b>ENVIRONMENT</b>	Air Quality Joint Task Group (Env / Hlth)	Review in progress									MM	Task Group reviewing AQ action plan and engagement across selected services		
	Community Infrastructure Levy (CIL) Task Group		Environment Dec 2013										MM	Task Group testing proposed level of CIL rate. Final report Dec 2013
	Waste Task Group		Environment Dec 2013										MM	Task Group examining the contract options for new waste contracts. Report to Committee Dec 2013.
	Adoptable Estates Task Group	Review in progress									MM	Task Group reviewing systems and communications around planning processes		
	Investing in Highways										MM	Direction to be agreed at Committee Oct 2013		
	Parking Review										MM	Direction to be agreed at Committee Oct 2013		
	20 mph Policy										MM	Direction to be agreed at Committee Oct 2013		
	Speedwatch										MM	Direction to be agreed at Committee Oct 2013		
	Flood Plan Annual Report										MM	Annual report - duty to review Date to be confirmed		
<b>HEALTH</b>	Air Quality Joint Task Group (Env / Hlth)	Review in progress									MM	Task Group reviewing AQ action plan and engagement across selected services		
	Transfer to Care Task Group	Review in progress									MM	Task Group reviewing systems across relevant agencies		
	Clinical Commissioning Group (CCG) Task Group	Review in progress									MM	Task Group reviewing CCG progress in relation to Community Transformation programme		
	Continence Services Task Group	Review in progress									MM	Task Group reviewing provision of continence products		
	Review of AWP services (Dementia)	Review in progress									MM	Task Group reviewing provision of revised dementia services		
	Continuing Healthcare (CHC) Update	Health Nov 2013										MM	Update on action plan to Committee in Nov; if satisfactory, review concluded.	
	Help to Live at Home										MM	Direction to be agreed at Committee Nov 2013		
	Urgent Care/Winter Pressures										MM	Direction to be agreed at Committee Nov 2013		
Local Safeguarding Adults Board Annual Report										MM	Annual Report Next due Sept 2014			

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	Public Health Annual Report			Health Jan 2014							MM	Annual Report Due Jan 2014